

Configuration of Outlook Express (For downloading E-mails)

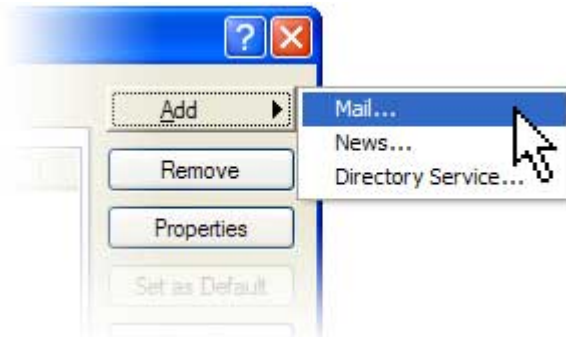
Steps :

The details regarding your account name and password, the IP address of the outgoing e-mail server is enclosed in the sealed envelope.

Step 1. Start Outlook Express, and on the **Tools** menu, click **Accounts**.

If the Internet Connection Wizard starts up automatically, skip ahead to step 4. If not then

Step 2. Click **Add**, and then click **Mail** to open the Internet Connection Wizard.



Mail option from the Add button

Step 3. On the **Your Name** page of the wizard, type your name as you want it to appear to everyone who gets e-mail from you, and then click **Next**.

Most people use their full name, but you can use any name—even a nickname—that people will recognize.

Step 4. On the **Internet Explorer Address** page, type your e-mail address, and then click **Next**.

Step 5. On the **E-mail Server Names** page, fill in the Incoming mail (PoP3) server and Outgoing mail (SMTP) server IP address mentioned in the sealed envelope and then click **Next**.

E-mail Server Names

My incoming mail server is a server.

Incoming mail (POP3, IMAP or HTTP) server:

An SMTP server is the server that is used for your outgoing e-mail.
Outgoing mail (SMTP) server:

< Back Next > Cancel

Step 6. On the **Internet Mail Logon** page, type your account name and password.

Internet Connection Wizard

Internet Mail Logon

Type the account name and password your Internet service provider.

Account name:

Password:

Remember password

If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the Log On Using SPA checkbox.

Internet Connection Wizard's Internet Mail Logon

Note: If you're concerned about break-ins to your e-mail, click to clear the check in the **Remember Password** box. You'll then be prompted for the password each time you send or retrieve mail.

Step 7. Click **Next**, and then click **Finish**.
You're ready to use your e-mail account !